

## Sample Member Access Agreement Variation letter template

National LGPS Frameworks  
Norfolk Pension Fund  
County Hall  
Martineau Lane  
Norwich  
NR1 2DH

[Insert date]

Dear [ ]

### **Members Access Agreement – Access to additional LGPS Frameworks**

Please note with effect from your receipt of this letter we wish to access the following additional LGPS Frameworks in accordance with the terms and conditions of our Members Access Agreement:

*Legal Services – Lot 1*  
*Legal Services – Lot 2*  
*Legal Services – Lot 3*  
*Legal Services – Lot 4*  
*Legal Services – Lot 5*  
*Legal Services – Lot 6*  
*Legal Services – Lot 7*  
*(Delete as applicable)*

Yours sincerely